

Hall County Library System  
Board of Trustees  
October 18, 2016  
Gainesville Library – 5:00pm  
Minutes

**Present:**

Mark Pettitt, Chair  
Andy Henderson  
Leslie Frierson  
Amy White  
Kathy Gailey  
Leslie Jarchow  
Nancy Sulhoff  
Cathryn Smith  
Julie Walls

**Absent:**

Kathy Cooper, Ex-Officio  
Raleigh Merchant  
Rachel Hendrix, TAB

**Others Present:**

Lisa MacKinney, Director  
Heather Glenn, Administrative Assistant  
Anna Lyle, Forsyth County Public Library (Consultant)  
Donna Peacock, Staff Council Representative  
Sam Evans, Facilities Manager

Chairman Mark Pettitt called the meeting to order at 5:05pm with a quorum.

The minutes of the July 19, 2016 library meeting. Leslie Jarchow made a motion to approve the minutes of each meeting. Andy Henderson seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the September 2016 preliminary financial report. Leslie Frierson made a motion to approve the preliminary financial report as it was presented. Andy Henderson seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the circulation and statistical reports through September 2016.

Lisa MacKinney reviewed the Director's Activity report and the Branch reports.

Lisa MacKinney reviewed the activities of the Friends of the Library. The Friends' held their Annual Book Sale in September and raised approximately \$6,000. A Minecraft fundraiser was held on July 15 at the Gainesville and Spout Springs libraries and raised \$400.00.

Anna Lyle reviewed the Strategic Planning process. A community planning retreat was held on August 27 and 62 people attended. After discussion, Nancy Sulhoff made a motion to approve the Strategic Plan as it was presented to the Board. Andy Henderson seconded the motion. The motion was unanimously approved.

Lisa MacKinney gave an update on the Gainesville Library renovation project. The renovation is currently fourth on the state construction list.

Lisa MacKinney presented a list of surplus equipment to be removed from inventory. Leslie Frierson made a motion to approve the list of surplus equipment. Kathy Gailey seconded the motion. The motion was unanimously approved.

Chair, Mark Pettitt started the process of forming Board Committees for the year. He stated the final list will be announced at the January meeting.

- Building Committee- Nancy Sulhoff, Leslie Jarchow, representative from the Friends
- Marketing Committee- Raleigh Merchant, Jacob Gee
- Executive Committee- Andy Henderson, Julie Walls, Mark Pettitt, Leslie Frierson, Kathy Gailey

With no further business to discuss, Chairman Mark Pettitt adjourned the meeting at 6:10pm.

Respectfully Submitted,

Mark Pettitt  
Library Board Chairman

OMP/hg