

Hall County Library System
Board of Trustees
April 26, 2016
Gainesville Library – 5:00pm
Minutes

Present:

Mark Pettitt, Chair
Nancy Sulhoff
Andy Henderson
Leslie Jarchow
Leslie Frierson
Julie Walls
Raleigh Merchant
Kathy Gailey

Absent:

Amy White
Kathy Cooper, Ex-Officio
Cliff Holloway
Rachel Hendrix, TAB

Others Present:

Lisa MacKinney, Director
Adrienne Junius, Youth Services Director
Heather Glenn, Administrative Assistant
Susan Stehlin, Staff Council Representative

Chairman Mark Pettitt called the meeting to order at 5:03pm with a quorum.

The minutes of the February 16, 2016 library meeting were reviewed. Kathy Gailey made a motion to approve the Minutes. Leslie Frierson seconded the motion. The motion was unanimously approved.

The minutes of the March 24, 2016 executive meeting were reviewed. Leslie Frierson made a motion to approve the Minutes. Raleigh Merchant seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the March 2016 financial report. Andy Henderson made a motion to approve the financial report as it was presented. Kathy Gailey seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the System Services Grant state allocation for the final months of this fiscal year. She stated that the library would receive as much as \$11,620.50 and the library has already received \$3,873.50 for the month of April. She informed the board that the funds had to be used by the end of June. Lisa MacKinney recommended the Board allow her to fund local salaries for temporary summer help, local FICA, and local salaries to offset staffing costs from the passport program implementation. Leslie Frierson made motion to except the recommendation for SSG allocations. Raleigh Merchant seconded the motion. The motion was unanimously approved.

Lisa MacKinney presented to the board a tentative budget for Fiscal Year 2017. She stated the executive committee approved a conservative budget that would offer a merit bonus to staff. Andy Henderson made a motion to except the budget as it was presented. Leslie Jarchow seconded the motion. The motion was unanimously approved.

Lisa MacKinney reviewed the Director's Activity Report.

Lisa MacKinney reported the activities of the Friends of the Library. The Friends' held Princess Tea Party at Spout Springs in February and raised approximately \$500.00. The Friends' annual book sale will be the weekend of September 17-18, 2016. She also stated the Friends' Mystery Dinner Theater was held April 22-23 and profited \$4,000.

Lisa MacKinney presented to the board holiday closings for FY17. She stated this calendar has one floating holiday built in for full time staff members in the month of December or January so the library will not have to be closed as many days during the Christmas holiday. Andy Henderson made a motion to except the FY17 closure calendar as it was presented. Leslie Frierson seconded the motion. The motion was unanimously approved.

Chairman Mark Pettit announced the board scheduled meetings for FY17.

- July 19, 2016
- October 18, 2016
- January 23, 2017
- April 20, 2017

Lisa MacKinney requested permission to surplus some youth chairs from Spout Springs Library stating the chairs are in fine condition but are a safety hazard due to poor design. She also requested permission to surplus an old and damaged painting from Blackshear Place Library. Leslie Frierson made a motion allowing Lisa MacKinney to surplus the items from both branches. Kathy Gailey seconded the motion. The motion was unanimously approved.

Chairman Mark Pettitt announced the next scheduled board meeting will be held on July 19, 2016 at 5pm, Gainesville Headquarters Library.

With no further business to discuss, Chairman Pettitt entertained a motion to adjourn. Julie Walls made a motion. Andy Henderson seconded the motion. The motion unanimously approved. Chairman Mark Pettitt adjourned the meeting at 5:45pm.

Respectfully Submitted,

Mark Pettitt
Library Board Chairman

MP/hg