

Hall County Library System
Executive Committee Minutes
March 24, 2016
Blackshear Place Library – 4:30pm
Minutes

Present:

Mark Pettitt, Chair (via telephone)
Andy Henderson
Julie Walls
Leslie Frierson
Kathy Cooper, Ex-officio

Others Present:

Lisa MacKinney, Director
Heather Glenn, Administrative Assistant

Andy Henderson, acting as Chair, called the meeting to order at 4:35pm with a quorum. The purpose of the called meeting was to review and discuss the library system's budget submission to the Hall County Commission for the Fiscal Year 2017.

Lisa MacKinney reviewed the proposed FY2017 budget of \$2,638,822. The FY2017 budget included requesting \$30,000 from Impact Fees for books and a North Hall book return, a 3% bonus for staff mid-year, and an increase in staffing for Blackshear Place due to the passport program. The requested amount from Hall County totaled \$2,118,921, a \$158,659 difference from last year.

The Committee discussed the proposed budget.

Leslie Frierson made a motion to approve the FY2017 budget of \$2,866,659. Julie Walls seconded the motion. The motion was unanimously approved.

Lisa MacKinney will submit the proposed budget to Hall County and will present the budget to the full Board at its April 26, 2016 meeting.

Lisa MacKinney presented to the board Job Description for Branch Manager III. She requested the board approve the new job description as it was presented. She stated the Blackshear Place Branch Manager has taken on the passport program requiring her to deal with extra responsibilities beyond normal library activities. Leslie Frierson made a motion to except the job description as it was presented. Julie Walls seconded the motion. The motion was unanimously approved.

With no further business to discuss, Acting Chair Andy Henderson adjourned the meeting at 4:54pm.

Respectfully Submitted,

Andy Henderson
Acting-Library Board Chair

AH/hg